



CLIENT OHS QUESTIONNAIRE

| Client OHS Questionnaire | |
|---|--|
| Question: | Response: |
| <i>Questions beginning with * below require documentation to be provided to us to meet our OHS obligations. If you simply do not have such documentation please advise us in the comment section and we will provide you with assistance.</i> | <i>If Yes, where documentation is required please attach a copy when returning this contract. If No, please provide a comment or estimated date when documentation will be provided?</i> |
| *Do you have an OHS Management plan or policy? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you have an elected OHS representative or committee? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you have hazard identification checklists and risk assessment tools? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have hazardous substances register and Material Safety Data Sheets (MSDS) for all chemicals? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have a hazard report form? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have an accident/incident report form? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have an induction program? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have emergency and first aid procedures? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have a violence and aggression and at work policies and procedures? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have a bullying policy and procedures? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have a resolution of issues procedure/grievance procedure? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you have ongoing training OHS and a way to record training undertaken across the organisation? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you have a process to manage contractors and labour hire arrangements? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you have an ongoing plan to improve your OHS in your workplace? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do workers have access to OHS information? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Has your company or any related companies ever had any incidents, accidents or deaths that have been reported to Authorities such as WorkSafe WA or a similar organisation in other states or territories? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Do you have any site-specific inductions? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Does your organisation operate with any hazardous substances? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you provide adequate equipment and PPE to workers, including labour hire workers? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you agree to allow us access to your workplace and will you assist us prior to and after the placement of workers to identify hazards and assess any risks to labour hire workers' safety and health? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you agree and have in place a means to consult with other hosts and other duty holders, and understand that duty is non-transferable and that more than one duty holder may have the same duty? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you agree to monitor labour hire workers' safety throughout the term of their placements? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you agree to obtain approval from us prior to transferring a labour hire worker to a new task or location? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you agree to advise us in writing any changes in necessary qualifications, licences, skills and training for labour hire workers to do their work safely? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you agree to consult with us and our labour hire workers to ensure you are confident we understand your OHS policies, procedures and practices? | Yes <input type="checkbox"/> No <input type="checkbox"/> |

| | |
|--|--|
| Do you agree to provide any site-specific inductions within 24 hours of a labour hire worker starting and that any agreed information, instruction and training has been provided to the labour hire workers? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Do you agree to provide light duties to assist us with the Return to Work of injured labour hire workers? <i>(Note: This must be real duties someone would normally be expected to complete in your workplace, this is usually at no charge to you, if the worker is simply completing their usual duties charges will apply)</i> | Yes <input type="checkbox"/> No <input type="checkbox"/> |

CLIENT NAME:

SIGNATURE:

DATE:
